

## Endings which sound like 'shun'

If the root words ends with -t or -te, add -tion

E.g.

invent **t** -> invention**tion**

hesitate **te** -> hesitation**tion**

If the root words ends with -ss or -mit, add -ssion

E.g.

express **ss** -> expression**ssion**

permit **mit** -> permission**ssion**

If the root words ends with -d, -de or -se, add -sion

E.g.

expand **d** -> expansion**sion**

divide **de** -> division**sion**

confuse **se** -> confusion**sion**

If the root words ends with -c, add -cian

(jobs which end in 'shun' will be spelt -cian)

E.g.

music **c** -> music**ian**

electric **c** -> electric**ian**

## The suffix -ous

For most words, just add 'ous'

E.g.

poison -> poisonous      danger -> dangerous

If the root word ends with 'our', change it to 'or' first

E.g.

humour -> humorous      glamour -> glamorous

If the root words ends with a hard 'g' sound, keep the 'e' at the end.

E.g.

courage -> courageous      outrage -> outrageous

If there is an 'ee' sound before the 'ous' ending, it is usually spelt -ious, although a few will be spelt -eous

E.g.

serious      obvious      curious      hideous

## The **-ly** suffix

The suffix **-ly** is added to adjectives to form adverbs.

In most cases, just add **-ly**.

E.g.

sad -> sadly      complete -> completely

If the root word is more than one syllable and ends in a consonant and then 'y', change the 'y' to an 'i' first.

E.g.

happy -> happily      angry -> angrily

If the root word ends with **-le**, change it to **-ly**

E.g.

gentle -> gently      simple -> simply

If the root word ends with **-ic**, add **-ally** rather than just **-ly**.

E.g.

frantic -> frantically      basic -> basically

## The in-, il-, im- and ir- prefixes

The prefix *-in* is added to change the word to its opposite.

E.g.

active -> inactive    correct -> incorrect

Before a root word beginning with 'l', *in-* becomes *il-*

E.g.

legal -> **illegal**    legible -> **illegible**

Before a root word beginning with 'm' or 'p', *in-* becomes *im-*

E.g.

**m**ature -> **im**mature    **p**ossible -> **im**possible

Before a root word beginning with 'r' *in-* becomes *ir-*

E.g.

**r**egular -> **ir**regular    **r**esponsible -> **ir**responsible

## **The suffix -ation**

The suffix -ation is added to verbs to form nouns. In most cases, just add -ation.

E.g.

confirm -> confirmation      inform -> information

If the root word ends with 'e', remove it before adding -ation.

E.g.

sense~~e~~ -> sensation      admire~~e~~ -> admiration